**嘉義縣私立協同高級中學輔導室學生轉介單**  年 月 日

**Concordia Middle & High School, Counseling Department Counseling Transferring Form**

Date:

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| **學生個案資料 Student’ s Background Information** |
| 姓名Name：\_\_\_\_\_\_\_\_\_\_\_ 性別Gender：□男M □女F班級Class：\_\_\_\_\_\_\_\_\_\_\_\_\_\_(導師Homeroom： )家長聯絡電話Parent’ s Phone Number: ＿＿＿＿＿＿＿＿ | 家庭狀況Family type：□單親Single parenting□隔代教養Grandparenting□其他Other  |
| **轉介緣由 / 指明行為問題****Transferring Reason / Indication of Behavior Problems** |
| 日期Date(時間Time) | 行為問題簡述Descriptions of Behavior Problems(發生過程Process) | 誰在抱怨(主要困擾者)Who has been bothered ? | 發生情境Situation(地點Location) | 期望行為結果Expected Behavior(消除或減輕What to eliminate or reduce?) |
| 7.26早自修July 26thMorning hour | 拒絕進入教室上課The student refused to go into the classroom and join the class. | 家長導師ParentsHomeroom | 校門口In front of the school gate | 減輕進入課室學習的恐懼Expect to reduce the fear of learning in the classroom. |
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| **初步行為問題處理/已經做的努力****Initial Solution / Efforts done** |
| □個別與學生晤談，次數約\_\_\_\_\_\_次 Individual talk the student for \_\_\_\_\_\_\_ times. |
| □通知家長、親師合作Informing the parents to seek for cooperation among parents and teachers. |
| □依校規記過處分，說明：Punishment according to school regulations. Descriptions： |
| □轉介其他單位，說明：　Transferring to other department or office. Descriptions： |
| □尋求其他資源，說明：　Seeking for other helping resources. Descriptions： |
| 備註Notation： |
| **輔導方向建議 Counseling Suggestions** |
| □有建議之認輔教師Suggested counselor： |
| □進行輔導須特別留意的地方Cautions during counseling： |
| **輔導室接案紀錄 Counseling Records** |
| 填單人員Form Builder |  | 輔導組長Leader of Counseling Group |  | 輔導主任Head of Counseling Department |  |
| 接案老師Current Counselor：  |